E C A P

Terms and conditions

Enrolment

The enrolment is done through the delivery of the registration form by post, fax, e-mail, online (www.ecap.ch) or in person at the reception. Registration is binding after the entry evaluation test or a consultation. By registering you agree to the following terms and conditions:

Information / Consultancy

Information and advice on ECAP training opportunities as well as counselling, and assessment test are free of charge.

Withdrawal and interruption of the course

Withdrawal from the course is free of charge up to seven days before the course starts. After that an administrative fee of CHF 50.00 will be charged. The withdrawal must be communicated in writing.

A withdrawal from the course during the first week requires the payment of administrative expenses in addition to a quarter of the course's fee. From the second week onwards, participants have to pay the entire course fees. If the course has to be interrupted for reasons caused by ECAP, no additional fees will be charged.

Absences

In case of absences, there will be no refund of the registration fee. Missed lessons cannot be compensated.

Organization of the course

ECAP reserves the right to postpone or cancel the course due to an insufficient number of enrolments. In this case, the shares already paid will be fully refunded or other training opportunities will be proposed and started in good time.

If it is not possible to guarantee classroom teaching due to reasons of force majeure, ECAP reserves the right to continue the course online in distance learning.

Registration fee

The fee must be paid within the terms indicated. Payments by installments are possible.

Certificate of attendance

Participants will receive a confirmation of attendance with information on the duration and content if they attended the course regularly (at least 80%).

Expulsion from the course

ECAP reserves the right with reason to expel participants from the course.