

**General Terms and Conditions (GTC) for the modules of the fide certificate  
'Language course teacher in the integration sector'****Anmeldung**

Registration can be made using the registration form, either by email, post or online ([www.ecap.ch](http://www.ecap.ch)), and only becomes binding once proof of the necessary requirements has been provided. The following terms and conditions are accepted:

**Information / Advice**

Information and recommendations regarding ECAP's course offerings, as well as learning advice relating to the fide modules, are provided free of charge.

**Cancellation of registration and leaving the course**

Registration may be cancelled free of charge up to 15 calendar days before the start of the course. In the event of a later cancellation supported by a medical certificate, the module may be resat, but we will charge an administration fee of CHF 50.00. In the event of withdrawal at a later date without a medical certificate, or if a participant withdraws during the course, we will charge the full course fees, except in cases of force majeure. This also applies to ECAP staff. Withdrawal must be made in writing.

If the reasons for withdrawal lie with ECAP, participants will not incur any costs.

**Absences**

Anyone who is unable to attend course days 2 and/or 3 of a module for health reasons, can compensate for these in another module. A medical certificate is expressly requested. If attendance on the first course day is not possible due to illness, this day cannot be made up; instead, the entire module must be retaken in full.

We do not grant any reduction in course fees in the event of absences.

**Course delivery**

If there are insufficient enrolments, ECAP reserves the right to cancel the course up to 7 days before it begins. If enrolled participants are unable to accept alternative course offers at short notice, we will refund 100% of any course fees already paid.

If, for reasons of force majeure, it is not possible to guarantee face-to-face teaching, ECAP reserves the right to continue the courses digitally via 'distance learning'.

**Exclusion from the course**

ECAP reserves the right to exclude participants from a course for justified reasons.

**Module certificate and confirmation of attendance**

Participants will receive a recognised fide module certificate if they have attended at least 90% of the course and have passed the competence assessment.

In the event of regular course attendance (90%) without passing the competence assessment, a certificate of attendance detailing the course duration and content may be issued on request.